

Pre-RFP Informational Session Agenda

RFI-10-32

Indiana Department of Education (DOE)

Motorcycle Safety Training Services

The DOE will be hosting a Pre-RFP Informational Session on:

November 4, 2009

2:00 p.m. ET

Indiana Government Center Complex

Conference Center Room 14

402 W. Washington Street

Indianapolis, IN 46204

The public must enter Indiana Government Center buildings through a designated public entrance. The public entrance to Indiana Government Center South is located at 302 West Washington Street (the eastern-most Washington St. entrance). This entrance will be equipped with metal detectors and screening devices monitored by Indiana State Police Capitol Police. Passing through the public entrance may take some time. Please be sure to take this information into consideration when planning your trip to the Indiana Government Center.

- I. Introductions
- II. Discussion of Request for Proposal (RFP) process by Indiana Department of Administration
- III. Discussion of Minority and Women's Business Enterprise Requirements
- IV. Description of RFP:

DOE will be seeking, through an upcoming RFP, Contractor(s) that will conduct motorcycle safety training courses as per I.C. 20-30-13 and in accordance with the policies and procedures set forth by the Department of Education, Motorcycle Operator Safety Education Program by training a minimum of 5,000 novice course students, 150 experienced course students, and appropriate number of instructor candidates to reasonably cover all classes.

- V. Questions and Answer Session

Prior Solicitation: N/A

Additional Information
IDOA PROCUREMENT LINKS AND NUMBERS

<http://www.in.gov/idoa/2788.htm> - “State of Indiana Opportunities”

1-877-77BUYIN (8946) For Vendor Registration Questions

<http://www.in.gov/idoa/3643.htm>

- A. Secretary of State of Indiana
Can be reached at (317) 232-6576 for registration assistance - www.in.gov/sos
- B. Indiana Economic Impact Form
Online version available at <http://www.in.gov/idoa/2788.htm> - “State of Indiana Opportunities”
- C. Minority and Women Owned Business Enterprises
<http://www.in.gov/idoa/2867.htm>- For more information and IDOA certified MBEs and WBEs.
- D. RFP Posting and Updates
<http://www.in.gov/idoa/2788.htm> - “State of Indiana Opportunities”
- E. Information Technology (IT) Standards and Policies -
<http://www.in.gov/iot/architecture/>